



GRANT REQUEST LETTER OF UNDERSTANDING GUIDELINES

An official Letter of Understanding (LOU) consists of the information outlined below and a completed Grant Application Covenant.

These documents are due in the Foundation for Evangelism office on or before established deadlines. Deadlines for submission are posted on the Foundation's website at www.foundationforevangelism.org. Notification of the status of the LOU will be returned within 30 days following receipt by the Foundation.

Please answer the questions listed below within two typed pages.

1. Project Header:
 - a. Name of applicant institution/organization
 - b. Project Title
2. Mission and Vision Statement:
 - a. How does this proposed project relate to the Foundation's Mission and Vision?
 - b. How does this proposed project relate to your organization's mission and vision?
3. Program Objectives:
 - a. What are the major objectives of this project?
 - b. What are your plans to fulfill these objectives?
4. Organizational Capability:
 - a. Why is your organization capable of successfully implementing this project?
 - b. Who will be the project leaders and what are their qualifications?
5. Project Budget:
 - a. Provide a budget summary for the project.
 - b. How will the Foundation's funds add value to this project?
 - c. How will the funding for this project be sustained beyond the time period of the Foundation's grant?
6. Impact
 - a. How will you monitor the progress of the project?
 - b. How will you measure success for this project?
 - c. How will the results of this project be shared with others?